



HOUSING AUTHORITY OF THE CITY OF BUNKIE

Rent Collection Policy

On-Time Rent Keeps Your Home Secure

Due Date

Rent is due and payable on or before the first (1st) calendar day of each month, without exception.

Accepted Forms of Payment

Rent payments must be made by money order, cashier's check, or personal check only. Cash payments will not be accepted.

Returned Checks

A fee of \$50.00 will be assessed for any check returned due to insufficient funds, a closed account, or any other reason.

If a resident's check is returned for insufficient funds or a closed account, all future rent payments must be made by money order or cashier's check only — personal checks will no longer be accepted from that resident.

Final Payment Deadline

All rent must be paid no later than the 10th day of each month. If the 10th falls on a weekend or a recognized holiday, rent must be paid by 3:00 p.m. on that day.

A flat late fee of \$25.00 will be charged if rent is not paid by the 10th of each month, except as provided above.

Nonpayment & Eviction

If rent is not received by the final payment deadline, a Notice of Eviction will be issued on the 11th day of the month, or the next business day if the 11th falls on a weekend or holiday.

If rent and any other charges are not paid in accordance with this policy, the resident will be served with a Notice of Eviction. If the resident fails to vacate the unit after being served with the notice, the Housing Authority will proceed with formal eviction through due process of law.

Resident Acknowledgment

By signing below, I acknowledge that I have received, read, and understand this Rent Collection Policy and agree to comply with its terms, including all fees and deadlines described above.

Resident Signature: _____

Print Name: _____ Date: _____